



Application for Ribbon Cutting/Open House and Ground Breaking Ceremonies in 2009

To request a Ribbon Cutting for your business, please fill out the form and fax it to the Chamber at 817-430-5822. **Your ribbon cutting gets advertised by the Chamber. Please do not cancel after Chamber confirmation.**

Name of Business:	_____
Person(s) to be listed on notice:	_____
Address:	_____
City/State/Zip:	_____
Phone Number:	Fax Number:

Recommended Dates:	Tuesdays and Thursdays Please contact Chamber for available dates and times other than what is recommended.
Any additional Comments	_____

Responsibilities of the Chamber	Responsibilities of the Business
Notify Members, Mayor, City Council and Newspapers.	Invite customers, friends, and business associates with personal invitations. Mailing labels are available – member cost \$50.
Publish Announcement and Photos in Newsletter.	Be prepared to give a brief speech about the business.
Provide Ribbon and Scissors.	Provide tour of facility (optional).
Take Pictures.	Provide refreshments (optional). Please advise if you plan to have refreshments - <u> </u> YES <u> </u> NO

The Ribbon Cutting consists of:

- ⌘ Welcome & brief business overview from Business Owner/Manager/Representative
- ⌘ Welcome by Mayor and/or Chamber Board Member
- ⌘ Cutting of Ribbon
- ⌘ Photos
- ⌘ Refreshments and/or Tour of Business